

INFORMATION SHEET 2018/19

INSTITUTION	
Official name:	Fachhochschule St. Pölten/ St. Pölten University of Applied Sciences
Erasmus code:	A ST-POLT03
Erasmus Charter for Higher Education (ECHE):	83637-LA-1-2014-1-AT-E4AKA1-ECHE
PIC:	954490477
Postal address:	Matthias Corvinus-Str. 15 3100 St. Pölten, Austria
Information:	Website in German Website in English Information for Incoming Students Facebook Facebook-Group for Incoming Students Twitter YouTube
Head of institution:	FH-Prof. Mag. Dr. Monika Vyslouzil Rector tel. +43 2742 313 228 506
Legal representatives:	Dr. Maria Gabriela Fernandes Executive Director tel. +43 2742 313 228 205 Dipl.-Ing. Gernot Kohl, MSc Executive Director tel. +43 2742 313 228 202 FH-Prof. Dipl.-Ing. Hannes Raffaseder Authorised Signatory tel. +43 2742 313 228 616

INTERNATIONAL OFFICE	
Head of International Office:	Mag. Barbara Zimmer tel. +43 2742 313 228 261 e-mail: barbara.zimmer@fhstp.ac.at , international@fhstp.ac.at
Assistant:	Claudia Grötzl tel. +43 2742 313 228 260 e-mail: claudia.groetzl@fhstp.ac.at

Section Head Outgoing Students Mobility:	MMag. Daniela Lohner tel. +43 2742 313 228 262 e-mail: daniela.lohner@fhstp.ac.at
Section Head Incoming Students Mobility:	Cornelia Mayr, BA, Bakk. tel. +43 2742 313 228 263 e-mail: cornelia.mayr@fhstp.ac.at

Institutional Facts:

Location (map):	www.st-poelten.gv.at (click on 'Stadtplan')
City Population:	58,000
Student Population:	3,000
Academic calendar 2018/19:	Winter Semester 2018/19: 17 September 2018 – 01 February 2019 Summer Semester 2019: 18 February 2019 – 28 June 2019
Application deadlines for international students:	Winter Semester/full academic year 2018/19: 31 May 2018 Summer Semester 2019: 15 November 2018
Orientation week for international students:	Winter Semester/full academic year 2018/19: 17 – 22 September 2018 Summer Semester 2019: 18 - 23 February 2019 All exchange students are asked to attend the orientation week without fail.
Application information:	Documents: <ul style="list-style-type: none"> • Application Form • Learning Agreement • Code of Conduct • Copy of German language certificate (minimum requirement: B1 level) OR • Copy of English language certificate (minimum requirement: B1 level) if you only choose courses in English • Latest Transcript of Records <p>Further Information to be found on the website.</p>
International Student Guide:	The International Student Guide contains all important information for exchange students. International students are therefore asked to study the International Student Guide carefully.
Course Catalogue:	We recommend to select each semester <u>one</u> of our Modules or courses from <u>one</u> semester in the same degree programme. A list of the courses offered in the academic year 2018/19 will be provided in April. If needed exchange students may mix lectures from different degree programmes, provided there are no time clashes. Subjects offered in the 1 st , 3 rd and 5 th semester can only be chosen in the Winter Semester . Subjects offered in the 2 nd , 4 th and 6 th semester can only be chosen in the Summer Semester .

	<p>International students wishing to take subjects from the masters programmes must have sufficient knowledge of the respective subjects, as all of these courses are at an advanced level.</p>
<p>Language of instruction:</p>	<p>The principal language of instruction in all degree programmes is German. All incoming students attending courses taught in German need to have sufficient language skills that enable them to attend classes in German and sit examinations (minimum requirement: level B1 according to the Common European Framework of Reference for Languages).</p>
<p>Semester programmes taught in English:</p>	<p>A number of semester programmes have been designed specifically to meet the needs of international students and are taught entirely in English. Each module comprises a minimum of 30 ECTS credits. Students may choose an entire programme or individual components.</p> <p><u>Department Media and Economics</u></p> <ul style="list-style-type: none"> • Spotlight on Media Economics (Winter Semester) • Spotlight on Media & Business (Summer Semester) <p><u>Department Media and Digital Technologies</u></p> <ul style="list-style-type: none"> • European Project Semester (EPS) • iLab <p><u>Department Computer Science and Security</u></p> <ul style="list-style-type: none"> • ICT-Module (Winter Semester) • Spotlight on Digital Healthcare (Winter Semester) • Computing Module (Summer Semester) <p>Further information can be found on our website.</p> <p>→ Students who select one of these Modules must have sufficient English skills (minimum requirement: level B1 according to the Common European Framework of Reference for Languages).</p>
<p>German classes:</p>	<p>1. Preparatory German Course:</p> <ul style="list-style-type: none"> • 29 August - 14 September 2018, Mon-Fri • Level: B1 • Fee: €100 • Register by e-mail • Registration ends 29 August 2018 <p>2. German language and Austrian culture: This course is offered throughout the semester.</p> <ul style="list-style-type: none"> • 7 ECTS credits per semester, 4 teaching units per week • 2 levels: <ul style="list-style-type: none"> ○ Beginners ○ Advanced Beginners ○ Advanced • There is no charge for attendance.

<p>Internships:</p>	<p>For assistance in finding a placement, Social Work students are asked to contact Ms Andrea Pilgerstorfer:</p> <p>DSA Mag. (FH) Andrea K. Pilgerstorfer Senior Lecturer of Social Work tel. +43 2742 313 228 519, e-mail: andrea.pilgerstorfer@fhstp.ac.at</p> <hr/> <p>Students of Physiotherapy are asked to contact Mr Andreas Stübler for assistance:</p> <p>FH-Prof. Andreas Stübler tel. +43 2742 313 228 592 e-mail: andreas.stuebler@fhstp.ac.at</p> <p>Finding a suitable work placement takes some time. Therefore students are asked to inform their contact person well in advance if they wish to do a work placement in St. Pölten.</p>
<p>Accommodation:</p>	<p>Student hostels: There are three student hostels within walking distance of St. Pölten UAS: 'Campus Domus', 'Wihast' and 'Campus Villa'.</p> <p>Students who wish to live in 'Campus Domus' or 'Wihast' are asked to fill in the application form, tick the appropriate boxes and send in the form by the deadlines mentioned above (see 'Application deadlines for international students').</p> <p>Private accommodation: Private rooms and flats/flatshares often appear on the market at short notice. Vacancies and flatshare offers are posted on the university noticeboards.</p> <p>For more detailed information on accommodation please see the website.</p>
<p>International Student Network:</p>	<p>The International Student Network (ISN) is an organisation that carries out a variety of activities together with the students from abroad. Each international student is allocated a personal tutor from Austria who helps him/her, especially at the beginning, to integrate into the student community.</p> <p>For more information please contact the chairperson Regina Giefing.</p>
<p>Costs of Living:</p>	<p>Appr. €820/month (incl. accommodation cost of appr. € 300 monthly)</p>
<p>Insurance:</p>	<p>Make sure that you have valid health insurance before coming to Austria. See International Student Guide for further information.</p>