



# Student Guide 2019/2020



SZENT ISTVÁN  
UNIVERSITY



FACULTY OF ECONOMICS AND SOCIAL SCIENCES,  
GÖDÖLLŐ



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## About the Szent István University, Gödöllő

**Szent István University (SZIU)**, one of Hungary's most prominent institutions of higher education, consists of eight faculties for study and research hosting over 18,000 students. It was founded in 2000 by the merger of the University of Veterinary Science in Budapest, Ybl Miklós Technical College, the Teachers' Training College of Jászberény and the University of Agriculture in Gödöllő. Later on, in 2009, Tessedik Sámuel College merged with SZIE as well. The university campuses, located throughout the country, are home to some beautiful buildings in Hungary, offering students and staff a comfortable, relaxing environment for the attainment of knowledge. With parts of its history dating back well over two centuries, SZIU blends Hungary's rich traditions with cutting-edge technology to meet the needs of its students in today's competitive labour markets.



Within the eight faculties degree programs are offered in a wide variety of subjects ranging from **natural sciences, engineering, horticulture, landscape management to business, economics, social sciences, health sciences**. Programs are available at every level from vocational training, through BSc, MSc courses to PhD and beyond. SZIU understands the importance of internationalization and promotes a variety of international activities.

With partners on almost every continent, SZIU students and staff can operate on a global scale to gain and share the essential knowledge for success in the globalized world. We see this as a cornerstone for a more secure future and are proud to be a vital part of it.



**Name of the institution:** Szent István University  
Szent István Egyetem (in Hungarian)

**Address:** H-2100 Gödöllő, Páter Károly u. 1., Hungary

**Phone:** +36 28 522 000

**Website:** [sziu.hu//](http://sziu.hu/) (English)  
[szie.hu//](http://szie.hu/) (Hungarian)

**E-mail:** [info@szie.hu](mailto:info@szie.hu)

**Facebook:** <https://www.facebook.com/sziegtk>

**Institutional ID:** FI 69207

## Useful contact information

**Mobility programs:** Dr. Zsuzsanna TARR, PhD, institutional coordinator  
Office of International Affairs, Main Campus, H-2100, Gödöllő, Páter K. u.  
1., [international@szie.hu](mailto:international@szie.hu)

**Coordinator of handicapped people:** Ms. Boglárka KOVÁCS-ÚJ, Main  
Campus, H-2100, Gödöllő, Páter K. u. 1., [uj.boglarka@fh.szie.hu](mailto:uj.boglarka@fh.szie.hu)

**Central Career and Alumni Office:** H-2100 Gödöllő, Páter Károly u. 1.  
Main Building, Room No. 115., Tel.: +36 28 522 058,  
[info@karrieriroda.szie.hu](mailto:info@karrieriroda.szie.hu), Website: [www.karrieriroda.szie.hu](http://www.karrieriroda.szie.hu)

### Bank details for transferring the application and tuition fee

<b><u>Number of Bank Account:</u></b>	10032000-00282826-00000000
<b><u>Name of Bank Account:</u></b>	Szent István Egyetem
<b><u>Name of Bank:</u></b>	Magyar Államkincstár Hungarian State Treasury
<b><u>Address of Bank:</u></b>	H-1139 Budapest, Váci u.71.
<b><u>IBAN:</u></b>	HU68-10032000-00282826-00000000
<b><u>SWIFT Code:</u></b>	HUSTHUHB

In the *memo section of the transfer*, please note

- *your name*,
- *course name (BA or MA)*

## About the Faculty

The **Faculty of Economics and Social Sciences** is the largest faculty of the **Szent István University** with over 4,000 students. Although the central campus is located in Gödöllő, Central-Hungary, which is about 30 kms from the capital, the Faculty offers courses on the other campuses of the University as well, e.g. in Budapest, Békéscsaba, Szarvas and in Transylvania (Csíkszereda). Based on the preparedness and qualification of the academic staff and the usefulness of the knowledge gained by the students, the Faculty is among the top 3 in the Hungarian higher education, with over 80% of the lecturers and researchers holding PhD title.



In addition to the courses for Hungarian students, the Faculty offers **courses from BSc to PhD in English and modules/subjects in Russian** as well. The Faculty has two doctoral schools in management and business administration and regional sciences. Due to the increasing number of foreign students, our central campus in Gödöllő has become a **multicultural international center, where nearly 100 countries are represented**. We have strong and long-lasting cooperation with foreign partner institutions to offer joint programs, enabling our students to pursue studies in the Netherlands, France, Slovakia, Czech Republic and Poland. We believe that such collaborations improve the competitiveness of the diplomas of our graduates. The Faculty has established a **widespread corporate network** with national and multinational companies located in the country to allow the students to spend their internship at well-established businesses to gain practical experience before entering onto the labor market.



The campus can be reached easily and **is situated in a nice green environment**. The **hostel on campus** offers services of 3-star hotels, therefore the students can be accommodated in comfortable and modern rooms. The **various associations and organizations of students** contribute to an active student life on campus. The sport center and the recently renovated football grounds provide several sport facilities to the youth.



**Address:** H-2100 Gödöllő, Páter Károly u. 1., Hungary  
**Phone:** +36 28 522 000/1099  
**Fax:** +36 28 522 040  
**Website:** [gtk.sziu.hu](http://gtk.sziu.hu) (English)  
<http://www.gtk.szie.hu> (Hungarian)  
**Facebook:** <https://www.facebook.com/sziegtk/>

**Dean:** **Prof. Dr. H.c. József Popp**  
full-time professor

**Vice-dean for educational affairs:** Dr. Zsuzsanna NAÁRNÉ TÓTH  
associate professor

**Vice-dean for international affairs:** Dr. Henrietta NAGY, PhD  
associate professor

**Vice-dean for scientific affairs:** Prof. Dr. Tivadar SZILÁGYI  
full-time professor

**International Students' Office:** Ms. Kinga VILLÁNYI  
Dr. Enikő PROKAJ

**International coordinators:** Ms. Nana SHIMIZU  
Dr. Samir ZAIEN

### SCHEDULE of the academic year 2019/2020

Date	Activity
<i>Until 15 June 2019</i>	<i>Application period (extended to 15 August)</i>
<b>2 September 2019 – 15 September 2019</b>	<b>Registration, enrollment, orientation week</b>
<b>Until 15 August 2019</b>	<b>Payment of tuition fee (for the 2<sup>nd</sup> and 3<sup>rd</sup> year students)</b>
<b>9 September 2019 – 13 December 2019</b>	<b>Education, fall semester</b>
<b>16 December 2019 – 7 February 2020</b>	<b>Exam period</b>
<b>3 February 2020 – 16 February 2020</b>	<b>Registration, enrollment</b>
<b>10 February 2020 – 15 May 2020</b>	<b>Education, spring semester</b>
<b>Until 15 January 2020</b>	<b>Payment of tuition fee</b>
<b>18 May 2020 – 26 June 2020</b>	<b>Exam period</b>
<i>* for the graduating BA students</i>	
<i>*1 October 2019</i>	<i>Submission of diploma thesis</i>
<i>*25 November 2019 – 5 December 2019</i>	<i>Graduation final exam</i>
<b>14 December 2019</b>	<b>Graduation ceremony</b>

#### National, bank and university holidays:

- Fall semester: 23 October 2019, 1 November 2019, 28 October – 1 November 2019, 20 November 2019, 23 December 2019 – 3 January 2020 (Christmas holiday)
- Spring semester: 15 March 2020, 10 April – 14 April 2020 (Easter holiday), 1 May 2020, 31 - 1 June 2020



## Course directors and coordinators

### 1. BA in Business and Management

**Course director:** Prof. Dr. Csaba Illés B., full-time professor

*Institute of Business Studies, Faculty of Economics and Social Sciences*

### 2. MA in Management and Leadership

**Course director:** Prof. Dr. József Poór, full-time professor

**Course coordinator:** Dr. habil. Ildikó Rudnák, associate professor

*Institute of Social Sciences and Teacher Training, Faculty of Economics and Social Sciences*

### 3. MSc in Rural Development and Agrobusiness

**Course director:** Prof. Dr. Tamás Tóth, full-time professor

*Institute of Regional Economics and Rural Development, Faculty of Economics and Social Sciences*

### 4. MSc in Supply Chain Management

**Course director:** Dr. Balázs Gyenge, associate professor

*Institute of Regional Economics and Rural Development, Faculty of Economics and Social Sciences*

### 5. MSc in Tourism Management

**Course director:** Dr. Csilla Molnár, associate professor

*Institute of Regional Economics and Rural Development, Faculty of Economics and Social Sciences*

**6. Executive MBA for Diplomacy and International Organizations Specialist**

**Course director:** Dr. habil. Henrietta Nagy (Ms.), PhD, vice-dean

**Contact persons:** Dr. Samir Zaien (Mr.) and Andrea Hanna Sólyomfi (Ms.)  
*Institute of Regional Economics and Rural Development, Faculty of Economics and Social Sciences*

## BA in Business Administration and Management

### *Objectives of the study program:*

The objective of training is to train business economists who have appropriate economic, social, applied economics and methodological knowledge and are able to plan and monitor the activities and processes of business organizations, enterprises and institutions, to manage the company



resources and production factors, as well as the business activities and actions. Important part of the basic module is the teaching of Business English (or other foreign language) and different skill development (presentation techniques, career planning, personality development and communication training). The last semester of the course is a company internship where the students can get practical

experience. Students also have the possibility to take part in study trips organized to our partner institutions and businesses.

**Details of the course:**

- **Starting date:** September
- **Duration of the course:** 7 semesters (7<sup>th</sup> semester - internship)
- **Location of the course:** Gödöllő / Hungary
- **Language requirements:** B2 level certificate, certificate about studies in English or official document about studying subjects in English or taking an online test of the University
- **Tuition fee:** 2,300 EUR/semester
- **English language preparatory course if necessary (max. 2 semesters):** 2.300 EUR/semester

## BA in Management and Business Administration (7 semesters) Curriculum

Semester	Subject Name	Lecture	Seminar	Credit
1	Basics of the EU	2	0	4
1	Business Mathematics I.	2	2	5
1	Economic Psychology	2	0	4
1	Informatics Technology and Database Basics	0	4	5
1	Basics of Environmental Economics	2	0	4
1	Microeconomics	2	2	5
1	Philosophy	2	0	3
1	Economic History	2	0	3
2	Economic Mathematics II.	1	2	5
2	Macroeconomics	2	2	5
2	Marketing	2	2	5
2	Finance	2	0	4
2	Statistics I.	1	2	5
2	Business Economics and Management	2	2	5
2	Business and Organizational Sociology	2	0	3
2	Economic Policy	2	0	3
3	Basics of Law and Business Law	2	0	4
3	International Economics	2	0	4
3	Statistics II.	2	2	5
3	Basics of Accounting	2	2	5
3	Basics of Leadership and Management	2	0	4
3	Regional Economics	2	0	3
3	Business Language	0	4	3
3	Business Communication	1	1	3
4	Human Resource Management	2	0	4

4	Management of Small and Medium Enterprise	2	1	5
4	Logistics	2	0	4
4	Basics of Marketing Management	2	2	5
4	Operation and Service Management	2	2	4
4	Enterprise Resource Planning Methods	2	1	4
4	Corporate Finance	2	2	5
5	Strategic Planning and Management	2	1	4
5	Accounting Analysis	1	1	4
5	Thesis Writing Seminar I.	0	3	4
5	Elective Course 2.	1	1	3
5	Basics of Quality Management	2	0	4
5	Project Management	2	1	5
5	E-business	2	1	5
5	Special Financing of Small Enterprises	2	1	4
6	Controlling	2	1	5
6	Business Planning	2	2	5
6	Thesis Writing Seminar II.	0	3	4
6	Elective Course 3.	1	1	3
6	Basics of Insurance	2	0	4
6	Change and Crisis Management	2	1	5
6	Corporate Taxation	2	2	5
6	Basics of Financial Decisions	2	1	5
7	Professional Training			30



## MA in Management and Leadership

### *Objectives of the study program:*

The objective of the training is to provide specialists for the enterprises and non-profit sector, who have extensive and integrated professional knowledge about management skills. The graduates of the course are able to analyze, develop, organize, control and manage the procedures at the organizations of the private sector and the non-profit sector. They can recognize, analyze and solve the emerging problems while they use the acquired categories of individual and organized learning and utilize their abilities for innovation and creative thinking. They also obtain appropriate knowledge basis for going on with their studies in the frames of PhD training. This course also includes visits to national and multinational businesses so that the students could gain practical knowledge about management studies.



**Details of the course:**

- ***Starting date:*** September
- ***Duration of the course:*** 4 semesters
- ***Location of the course:*** Gödöllő / Hungary
- ***Language requirements:*** B2 level certificate, certificate about studies in English or official document about studying subjects in English or taking an online test of the University
- ***Tuition fee:*** 3,000 EUR/semester
- ***English language preparatory course if necessary (max. 2 semesters):*** 2,300 EUR/semester

## MA in Management and Leadership (4 semesters) Curriculum

Semester	Subject Name	Lecture	Seminar	Credit
1	Labor Market Trends	0	2	3
1	Multicultural Management	1	2	4
1	Operation and Service Management (Advanced)	2	1	4
1	Typology and Communication	0	3	4
1	Building of Corporate Reputation	2	1	4
1	Ethics and Social Responsibility	2	1	5
1	International Human Resource Management	2	0	3
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2	Thesis Consultation I.	0	2	5
2	Decision Theory and Methodology	2	1	3
2	Thesis Preparation and Empirical Management Research	0	2	3
2	Quantitative Methods	2	2	4
2	Leadership Skills Development	0	4	4
2	Finance	2	2	4
2	Strategic Human Resource Management	2	1	4
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3	Thesis Consultation II.	0	2	5
3	Advanced Management Accounting	2	2	4
3	Leadership	2	1	4
3	Corporate and Institutional Strategies	2	2	4
3	Management and Organization Theory	3	0	4
3	Management Consulting	2	2	6
3	Business Models and Systems	2	2	6

4	Thesis consultation III.	0	2	5
4	Information Management	2	0	3
4	International integration and Globalisation in Management	2	0	3
4	Project Management (Advanced)	2	1	4
4	Consulting Methods and Techniques	2	2	6
4	Negotiating Practices and Conflict Handling	2	2	6
4	Quality Development Methods	1	2	6

## MSc in Rural Development and Agribusiness

### *Objectives of the study program:*

The program – based on agricultural, economic, management and rural development studies – focuses primarily on the understanding of the current problems of sustainable development and rural regions, the cooperation in the possible directions of development, the preparation of actual development projects, as well as the management and monitoring of project implementation. The training also covers the questions of loss minimization after harvests, development and management of local markets, as well as logistics management and warehousing. The most special feature of the course is the organization of frequent study trips. “Learning by Seeing” is stressed through the visits to different scales of farms, municipalities and rural development agencies and projects. The students can also experience the European identity during study tours to the European Union institutions in Brussels and to our partner universities in neighboring Slovakia and Romania. The wide range of management and rural development skills enable the graduates to pursue different careers and adapt their knowledge to different conditions in their home countries.



**Details of the course:**

- ***Starting date:*** September
- ***Duration of the course:*** 4 semesters
- ***Location of the course:*** Gödöllő/ Hungary
- ***Language requirements:*** B2 level certificate, certificate about studies in English or official document about studying subjects in English or taking an online test of the University
- ***Tuition fee:*** 3,000 EUR/semester
- ***English language preparatory course if necessary (2 semesters):*** 2.300 EUR/semester



## MSc in Rural Development and Agribusiness (4 semesters) Curriculum

Semester	Subject Name	Lecture	Seminar	Credit
1	Agricultural Economics and Markets	2	1	5
1	Economic Law	2	0	4
1	Integrated Regional Development	2	1	5
1	Rural Sociology	2	0	3
1	Academic Writing	0	2	0
1	International Accounting	2	0	3
1	Rural Economy	2	1	4
1	Local Business and Enterprise Development	2	1	5
2	Human Resource Management	2	0	4
2	Environmental Policy	2	0	4
2	Agricultural Policy Programs	2	0	4
2	Agricultural Information Systems	2	1	5
2	Research Methodology I.	2	0	4
2	Settlement Development	2	0	3
2	Integrated Rural Development	0	2	3
2	Basic of the EU	2	0	3
3	Thesis Writing and Final Exam Tutoring I.	2	3	10
3	Agricultural Policy Programs	2	0	4
3	Settlement and Settlement Network	2	1	5
3	Regional Planning and Programming	2	1	5
3	Project Management	2	1	5
3	Research Methodology II.	2	0	3
4	Thesis Writing and Final Exam Tutoring II.	2	3	10
4	Extension Services	2	0	3
4	Regional Economics Development and Management	2	1	6
4	Settlement and Region Marketing	2	1	5
4	Production Economics	2	0	4

## MSc in Supply Chain Management

### *Objectives of the study program:*

The objective of training is to train business economists who have appropriate economic, social, applied economics and methodological knowledge and are able to plan and monitor the activities and processes of business organizations, enterprises and institutions, to manage the company resources and production factors, as well as the business activities and actions.

The joint module of the Business Administration and Management BA consists of the following subjects: business communication, marketing management, business ethics, strategic planning and management, controlling, business analysis, organizational behaviour, business information technology, quality management, finance law, management of small- and medium-scale enterprises, decision theory. Important part of basic module is the two-semester Business English (or other foreign language) and different skill development (presentation techniques, career planning, personality development and communication training). In addition to the basic knowledge of economics, there is a possibility to study at specializations in the last two semesters of the course (Distribution chain management; Marketing; Business information system; Business management; Business finance). The students also have the possibility to take part in study trips organized to our partner institutions and businesses.

**Details of the course:**

- ***Starting date(s):*** September
- ***Duration of the course:*** 7 semesters - 33 months
- ***Location of the course:*** Gödöllő / Hungary
- ***Language requirements:*** B2 level certificate, certificate about studies in English or official document about studying subjects in English or taking an online test of the University
- ***Tuition Fee :*** 3000 EURO/semester
- ***English language preparatory course if necessary (2 semesters):***  
2.300 EUR/semester

## MSc in Supply Chain Management (4 semesters)

### Curriculum

Semester	Subject Name	Lecture	Seminar	Credits
1	Quality management	2	0	4
1	Transportation and foreign freight carriage	2	0	4
1	Operation and service management (advanced)	2	2	5
1	Corporate finance and decisions	1	2	4
1	E-business (advanced)	2	2	4
1	Product and service strategy	2	1	4
1	Optional course	1	2	5
1	Optional course	2	0	3
2	Thesis work I.	0	2	5
2	Research Methodology	2	1	4
2	Kvantitatív methods	2	2	5
2	Logistics systems	2	2	5
2	Marketing management	2	2	5
2	Accounting	2	2	5
3	Thesis work II.	0	2	5
3	Supply Chain Management	2	2	6
3	Inventory Models	2	1	5
3	Logistics Planning	2	2	5
3	Contract law	2	0	4
3	Corporate and Institutional strategies	2	1	5
4	Procurement and distributional management	2	2	5
4	Thesis work III.	0	2	5
4	Simulation of Logistics	1	2	5
4	Project Management (advanced)	2	1	6
4	Business Planning (advanced)	2	2	5
4	Information management	2	1	5
4	Personal Leadership	2	1	5

## MSc in Tourism Management

### *Objectives of the study program:*

The objective of the Master's Degree Program is to provide specialists for the tourism industry. Those who graduate the training will have professional competencies and knowledge in tourism management mainly in strategic planning, decision-making, organizing, managing and controlling enterprises and institutions in the sectors directly or indirectly involved in tourism. Has knowledge of preparing and implementing complex tourism and hospitality development projects, and has the necessary expertise to fill senior management positions. Graduates may be employed by municipalities, ministries and their background institutions, administrative offices, tourist destination management organizations, tourism businesses (accommodation, catering, transport companies etc.) and non-profit organizations. They also obtain appropriate knowledge basis for going on with their studies in the frames of PhD training. This course also includes visits to national and multinational businesses so that the students could gain practical knowledge about management studies.

## Details of the course:

- **Starting date(s):** September
- **Duration of the course:** 4 semesters - 20 months
- **Minimum requirement for admission:** Bachelor degree preferably in Tourism and hospitality, Business management, Economics etc.
  - 60 credits of the relevant field of study
  - in case of 30-59 credits, the applicant need to take additional exams in the first 2 semesters of the MA course
  - in case of 0-29 credits, the applicant needs to study for 2 semesters PRIOR to the MA course to collect the 60 credits (supplementary studies)
- **Location of the course:** Gödöllő / Hungary
- **Language requirements:** B2 level certificate, certificate about studies in English or official document about studying subjects in English or taking an online test of the University
- **Tuition Fee:** 3000 EUR/semester
- **English language preparatory course if necessary (2 semesters):** 2.300 EUR/semester



## MSc in Tourism Management Curriculum

Semester	Subject name	Lecture	Seminar	Credit
1	Leadership business economics	2	0	4
1	Tourism system and economy (advanced)	2	1	4
1	Human Resource Management	2	0	4
1	Marketing management in tourism	2	1	5
1	Development of settlements	1	1	4
1	Tourism Destination Management	2	1	5
1	Chosen object 1.	2	0	3
2	Projectmanagement (advanced)	2	1	4
2	Quantitativ methods	1	1	4
2	Legal case studies of economy and tourism	1	1	4
2	Business Informatics	2	0	4
2	Analysis of tourist databases	1	1	4
2	Tourism product development	2	0	3
2	Basics of Health and Spa tourism	2	0	3
2	Chosen object 2.	2	0	3
2	Thesis Consultation I.	1	0	5
3	Leadership and Organizational Theory	2	1	5
3	International Hotel Management	2	2	5
3	Practice of tourism product development	1	0	3
3	Management of rural tourism services	2	2	6
3	Organization and management of leisure activities	2	1	5
3	Practice of Health and Spa Tourism	1	0	3
3	The role and potential of active tourism in rural development	2	2	6
3	Analysis and evaluation of territorial resources	2	1	5
3	Chosen object 3.	2	0	3

3	Thesis Consultation II.	1	0	5
4	Sustainable development and tourism planning	2	1	4
4	Event management	1	2	4
4	Business communication and negotiation technology	1	2	4
4	Integrated rural development	2	0	5
4	Local economy and business development	2	1	6
4	Health financing and administration	2	1	6
4	Management of health tourism businesses	2	0	5
4	Thesis Consultation III.	1	0	5

## Executive MBA for Diplomacy and International Organizations Specialist

### ***Objectives of the study program:***

The aim of the Executive MBA for Diplomacy and International Organizations is to expand the knowledge either of the foreign staff of diplomatic bodies and experts in Europe about the EU (including Hungary) or of anybody who is interested in these fields and wish to work in such a profession in the future. In addition, its aim is also to develop their knowledge in international relations, economics, project management, law as well as their ability for strategic-thinking and their communication skills through a module-based course using personalized learning methods in an interactive environment.

### ***Details of the course:***

- ***Starting date(s):*** September and February
- ***Duration of the course:*** 2 semesters - 10 months
- ***Minimum requirement for admission:*** college or university degree (minimum BA level) from any field of science (received before the date of application). A personal interview can also be part of the application procedure.
- ***Location of the course:*** Gödöllő / Hungary
- ***Language requirements:*** B2 level certificate, certificate about studies in English or official document about studying subjects in English
- ***Tuition Fee:*** 3500 EUR/semester

**Executive MBA for Diplomacy and International Organizations  
Specialist Curriculum**

Semester	Subject Name	Lecture	Seminar	Credits
1	European Union studies I.	6	6	4
1	Economic basics	6	3	3
1	Hungarian studies I.	6	3	3
1	Basic legal studies, international law	6	3	3
1	Diplomatic studies	6	6	4
1	Project management	6	6	4
1	International relations	6	6	4
1	Theory of international politics	6	9	5
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2	Economic studies	6	3	3
2	Diplomacy of policies	6	0	3
2	International negotiation technics	6	9	5
2	Professional competence development	6	6	4
2	European Union studies II.	6	3	3
2	Hungarian studies II.	6	3	3
2	Legal studies	6	6	4
2	Thesis preparation	0	0	7

## Useful information

### **Enrollment:**

Please be informed that you need to enroll to each semester with filling in the registration form in the International Students' Office. After you have enrolled and transferred the tuition fee, you will have active status in the Neptun system.

### **Neptun system:**

The official database system for recording the progress in studies is called Neptun system. All the students are required to use that system for registering to courses, exams, checking their marks. Help is provided for its use by colleagues at the beginning of the semester and you can find a guide as well in the link below:

<https://web4.neptun.szie.hu/hallgato/login.aspx>

### **Immigration and insurance:**

If the Office of Immigration and Nationality has approved your application, the Hungarian Embassy will issue a short term visa for you to enter Hungary. Once you have entered Hungary with your visa you will need to pick up your residence permit at the competent Office of Immigration and Nationality with the following documents:

- your valid passport with the visa obtained from the consulate
- ID photo stamped on the backside by the consulate
- an address registration form filled completely and signed by the person(s) who provide(s) accommodation - IMPORTANT! All changes in accommodation are to be reported within 3 working days.
- Certificate about your study status issued by the Registrar's Office.

The International Students' Office of the Faculty will aid you in obtaining and submitting the necessary documents. Please always obtain the latest information, because there might be changes!

VERY IMPORTANT: You should have valid health insurance for the whole period of your stay. The International Office can help you to find insurance agencies (e.g. Medicover <http://www.medicover.hu/?lang=en> )

### **Accessibility:**

#### Liszt Ferenc International Airport



From the airport of Budapest the simplest and fastest way (though a little bit expensive) to Gödöllő is probably by taxi, the journey is about 15-20 minutes.

#### Keleti Railway Station



From the Keleti Railway Station 3 trains depart per hour, the journey is about 30-40 minutes. From the airport it can be reached by the bus 200E, then the underground M3 and M2 with two transfers.

#### Örs vezér Square



From the Liszt Ferenc airport, the Örs vezér square can be reached by the bus 200E, then the bus 85 with one transfer. To Gödöllő 2 trains depart per hour, the journey is about 1 hour.

#### Puskás Ferenc Stadion Station



The bus station can be reached by the bus 200E and underground M3 with one transfer. In general there are two buses per hour, the journey is 40-50 minutes.

### **Accommodation:**

One of the most beautiful campuses of the Szent István University is situated in the attractive environment of Gödöllő, 25 kilometers from Budapest.

The Gödöllő campus has 7 dormitories within the university area, with accommodation for 1600 persons.

From this number 1100 are located in rooms of the recently built or refurbished buildings (with 1, 2, 4 or 8 beds). The dormitories are well- equipped: kitchens, lounges, laundry rooms and study rooms



serve the students' needs. Buffets operate in most of the dormitories. Furthermore, the restaurants in the campus area also provide a wide variety of meals.

The three-star guest rooms - with double beds and balconies – offer a picturesque view at the city and its surroundings. The rooms are equipped with bathrooms – with shower and toilette -, free wifi connection in the public areas, drawers and closets, refrigerators, to provide maximum convenience for the guests.

Besides providing accommodation, wellness services are also available. Many kinds of sport activities can be done here in the numerous sports facilities in the university complex



(e.g.: fencing, football, basketball, jogging, and volleyball). Facilities include open and garden football fields, basketball fields and fencing grounds. Several clubs and student organisations can be found in the dormitories; for example, student associations, dormitory councils, film clubs, photo-clubs, folk-dance groups and a small radio station. Miscellaneous services: massage, gyms, solarium, jacuzzi, sauna, fitness, aerobic, cardio room, hairdresser, garden, park.

The accommodation is far from noisy and busy roads and are located in a green natural area. The area itself offers even more opportunities for those wanting to practice sports and spend free time.

Contacts:

[Papp.Katalin@fh.szie.hu](mailto:Papp.Katalin@fh.szie.hu) (Mrs. Katalin Irén Papp, international coordinator)



### **Libraries and computer rooms:**

The Kosáry Domokos Library and Archives is a public scientific library which provides information for the students, professors and researchers of the faculties operating at the Gödöllő campus, as well as for anybody interested in the information and knowledge stored here.



The library is located in the Eastern wing of the main building. Currently, there is approximately 370.000 library units (books, journals és manuscripts) in its possession. It has a total area of 2000 m<sup>2</sup>, a staff of 22 persons and a capacity of 150. Currently it has 9000 persons enrolled as regular users.

There are 25 PCs in the library and students can find other facilities provided with computers (such as the Resource Information Center or the V4 room) as well.

It is a high priority for the university to constantly improve the collection of the library and the quality of the computer rooms to provide the necessary information the students and researchers may need for the work.



### **Sport, free-time activities on campus:**

The University's sport opportunities include volleyball, handball, yoga, aerobic, rugby, football, tennis etc. which you can play in the sport centre and the outdoor fields and indoor tracks (tennis court, fencing hall) of the university. In addition, in the city of Gödöllő, there are some other sport possibilities, for example thai boxing, kick boxing, MMA, dancing and so on.

Further information:

<http://sziesport.hu/en/>

### **Attraction of the city:**

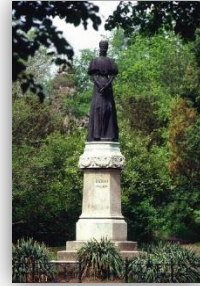
There are several impressive attractions in the city of Gödöllő and many of them are connected to the history of Franz Franz Josef, Emperor of Austria and King of Hungary and his wife Elisabeth ("Sisi") in many ways. The Royal Couple spent a lot of time in the Royal Palace of Gödöllő. The Palace is one of the most important, largest monuments of Hungarian palace architecture. The palace has a double U shape, and is surrounded by an enormous park. The palace was originally built for the Grassalkovich family, but later Franz Josef and his wife Elisabeth ("Sisi") had their summer residence here.

A train station was built for the royal couple so that they can reach Gödöllő from Budapest.



The building with a dome roof, wrought iron columns, elaborate platform cover, new driveway for the carriages and flowerbeds hosts an exhibition which shows the past time royal waiting rooms' atmosphere with souvenirs, miniatures of old trains and furniture.

The Queen Elisabeth's Park was created in November 1898 in honour of Queen Elisabeth of Hungary. Gödöllő Palace and the surrounding park and landscape were her favourite summer palaces.



In 1901 the Hungarian sculptor József Róna created the bronze monument of the empress-queen at the end of an avenue of trees.

Last but not least, there is a magnificent building, the Baroque Church in Máriabesnyő, one of Gödöllő's neighbourhoods.



The two storey baroque church with the two altars and the Virgin Mary Statues is a unique site in Hungary that attracts thousands of pilgrims every year.

### **Associations for foreign students in the SZIU:**

#### **1. Erasmus Student Network (ESN)**

Erasmus Student Network (ESN) is one of the biggest interdisciplinary student associations in Europe. ESN works for the creation of a more mobile and flexible education environment by supporting and developing the student exchange from different levels, and providing an intercultural experience also to those students who cannot access a period abroad.

In synthesis, ESN:

- works in the interest of international students (not only Erasmus),

- works to improve the social and practical integration of international students,
- represents the needs and rights of international students on the local, national, and international level,
- provides relevant information about mobility programs,
- motivates students to study abroad,
- works with the reintegration of homecoming students,
- contributes to the improvement and accessibility of student mobility,
- cares about its members,
- values volunteering and active citizenship.



The students who are returning from exchange are being supported in reintegration process in their home countries by keeping contact with an international environment. Many local sections are set up by former exchange students, often because they have had good experiences from their exchange period or because they felt a lack of help during their exchange. They also understand better the issues and challenges in a foreign environment. However, the main focus of ESN is placed on current exchange students, who often face problems (and feel abandoned) in their new environments. Therefore, ESN offers help in academic, social and practical integration process. This is mainly done through activities in the local sections, which include cultural and social events such as trips to various places within the country, film nights, language projects, international food festivals and last, but not least, parties.

In addition to that, many sections have introduced mentor systems, which help the international students mainly in academic and practical integration.

Website: <http://szie.esn.hu>,

Facebook: <facebook.com/ESNSZIE>

Contact: [info@szie.esn.hu](mailto:info@szie.esn.hu)

## 2. AIESEC

AIESEC is an international organisation for the youth, which provides the opportunity to discover and improve their skills and abilities, to meet each other, and to run social and economic projects.

## 3. Students' Union

This organisation works to represent the interest of university students. All the students are the members of this union. Its activity covers the interests of each and every student. The most important task of the Students' Union, besides protecting the interests of students, is to provide help for them in any kind of problems. It tries to answer all the questions of the students during the semesters – e.g. general or administrative ones. Furthermore, the cultural group organises programs to provide diverse free time activities for the students.

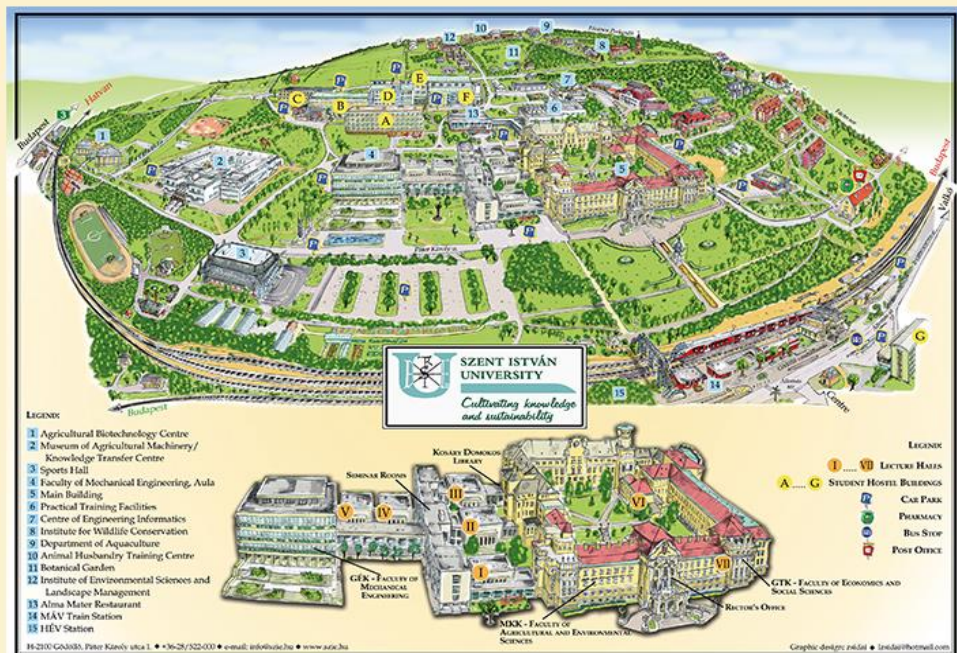


Website: <http://hok.gtk.szie.hu/>

Facebook: <https://www.facebook.com/SZIEEHOK?fref=ts>

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