INFORMATION SHEET 2020/21

INSTITUTION	
Official name:	**Fachhochschule St. Pölten/ St. Pölten University of Applied Sciences**
Erasmus code:	A ST-POLT03
Erasmus Charter for Higher Education (ECHE):	83637-LA-1-2014-1-AT-E4AKA1-ECHE
PIC | Organisation ID:	954490477 | E10146606
Postal address:	Matthias Corvinus-Str. 15 3100 St. Pölten, Austria
Information:	Website in German Website in English Information for Incoming Students Facebook Facebook-Group for Incoming Students Twitter YouTube Instagram
Head of institution:	**FH-Prof. Dipl.-Ing. Dr. Alois Frotschnig** Chairperson of the Board tel. +43 2742 313 228 601
Legal representatives:	**Dipl.-Ing. Gernot Kohl, MSc** Chief Executive Officer (CEO) tel. +43 2742 313 228 202 **FH-Prof. Dipl.-Ing. Hannes Raffaseder** Chief Research and Innovation Officer (CRO and CINO) tel. +43 2742 313 228 616 **FH-Prof. Dipl.-Ing. Johann Haag** Chief Operation Officer (COO) tel. +43 2742 313 228 631

OFFICE FOR INTERNATIONAL RELATIONS	
Head of Office for International Relations:	**Mag. Mag. Daniela Lohner** tel. +43 2742 313 228 262 e-mail: daniela.lohner@fhstp.ac.at
Incoming Students Mobility Coordinator:	**Judith Dürnberger, BA** tel. +43/676/847 228 302 e-mail: judith.duernberger@fhstp.ac.at

Outgoing Students Mobility Coordinator:	**Mag. Irina Veliz Delgado** tel. +43 2742 313 228 298 e-mail: irina.veliz-delgado@fhstp.ac.at
Staff Mobility Coordinator Incoming & Outgoing:	**Claudia Grötzl** tel. +43 2742 313 228 260 e-mail: claudia.groetzl@fhstp.ac.at, international@fhstp.ac.at

Institutional Facts:

Location (map):	www.st-poelten.gv.at (click on 'Stadtplan')
City Population:	58,000
Student Population:	3,400
Academic calendar 2020/21:	**Winter semester 2020/21:** 01 September 2020 – 14 February 2021 **Summer semester 2021:** 15 February 2021 – 31 August 2021 (classes including exams generally end 2 July)
Application deadlines for international students:	**Winter semester/full academic year 2020/21:** 15 May 2020 **Summer semester 2021:** 15 November 2021
Orientation days for international students:	**Winter semester/full academic year 2020/21:** 14 – 19 September 2020 **Summer semester 2021:** 15 - 20 February 2021 All exchange students are asked to attend the orientation week without fail.
Application information:	**Documents:** • Application Form • Learning Agreement • Code of Conduct • CV and Letter of Motivation (only for EPS and iLAB) • Copy of German language certificate (minimum requirement: B1 level) OR • Copy of English language certificate (minimum requirement: B1 level) if you only choose courses in English • Latest Transcript of Records • Copy of passport/identity card Please note that students from non EU/EEA countries or Switzerland are required to additionally send a copy of their visa as soon as possible after receiving the acceptance letter to the Office for International Relations (in any case prior to their arrival). Further Information to be found on the website.
Incoming Student Guide:	The Incoming Student Guide contains all important information for exchange students. Incoming students are therefore asked to study the Incoming Student Guide carefully.
Course Catalogue:	**We recommend to select each semester <u>one</u> of our modules or courses from <u>one</u> semester in the same degree programme.**

	A list of the courses offered in the academic year 2020/21 can be found online. If needed exchange students may mix lectures from different degree programmes, provided there are no time clashes. This does not apply to iLab and EPS (see below). Subjects offered in the 1st, 3rd and 5th semester can only be chosen in the **winter semester**. Subjects offered in the 2nd, 4th and 6th semester can only be chosen in the **summer semester**. International students wishing to take subjects from the **masters programmes** must have sufficient knowledge of the respective subjects, as all of these courses are at an advanced level.
Language of instruction:	The principal language of instruction in all degree programmes is **German**. All incoming students attending courses taught in German need to have sufficient language skills that enable them to attend classes in German and sit examinations (**minimum requirement: level B1** according to the Common European Framework of Reference for Languages).
Semester programmes taught in English:	A number of semester programmes have been designed specifically to meet the needs of international students and are taught entirely in English. Each module comprises a minimum of 30 ECTS credits. Students may choose an entire programme or individual components. Interdisciplinary Module (open for all degree programmes) • iLAB (winter and **NEW!** summer semester) Department Digital Business and Innovation • Spotlight on Digital Business (winter and summer semester) Department Media and Digital Technologies • European Project Semester (EPS) (winter and summer semester) • Spotlight on Digital Healthcare (winter semester) Department Computer Science and Security • ICT-Module (winter semester) • Computing Module (summer semester) Further information can be found on our website. → Students who select one of these Modules must have sufficient English skills (minimum requirement: level B1 according to the Common European Framework of Reference for Languages).
German classes:	1. **Preparatory German Course:** • **1 September - 18 September 2020,** Mon-Fri • Level: B1 • Fee: €100 • Register by e-mail (Judith.duernberger@fhstp.ac.at) • Registration ends **15 August 2020** 2. **German language and Austrian culture:** This course is offered throughout the semester. • 6 ECTS credits per semester, 4 teaching units per week • 2 levels:

	o Beginners o Advanced • There is no charge for attendance.
Accommodation:	**Student hostels:** There are three student hostels within walking distance of St. Pölten UAS: 'Campus Domus', 'Wihast' and 'Campus Villa'. Students who wish to live in 'Campus Domus' or 'Wihast' are asked to fill in the application form, tick the appropriate boxes and send in the form by the deadlines mentioned above (see 'Application deadlines for international students'). **Private accommodation:** Private rooms and flats/flatshares often appear on the market at short notice. Vacancies and flatshare offers are posted on the university noticeboards. For more detailed information on accommodation please see the website.
International Student Network:	The **International Student Network (ISN)** is an organisation that carries out a variety of activities together with the students from abroad. Each international student is allocated a personal tutor from Austria who helps him/her, especially at the beginning, to integrate into the student community. For more information please contact the chairperson Elisabeth Ehrenhauser (isn@fhstp.ac.at)
Costs of Living:	Appr. €900/month (incl. accommodation cost of appr. € 320 monthly). Further information can be found here.
Insurance:	Make sure that you have valid health insurance before coming to Austria. See Incoming Student Guide for further information.