



Exchange and Study Abroad Students Fact Sheet 2024 -2025

University	Richmond American University London
Website	https://www.richmond.ac.uk
Mailing Address	Richmond American University London Chiswick Business Park - Building 12, 566 Chiswick High Road London, W4 5AN

Name	Title	Email
Chiara Mortarino Bowie	North American Programmes Coordinator	mortarc@richmond.ac.uk
Camille Toubanc Brewster	International Programmes Liaison	brewstc@richmond.ac.uk
Maggie Burton	Global Mobility Officer	burtonm@richmond.ac.uk
Dr. Dominic Alessio	Vice President International Programmes	alessid@richmond.ac.uk

	Fall 2024	Spring 2025
Nomination Deadline	15 May	15 October
Application Deadline	1 June	1 November
Orientation	3 - 6 September	14 – 17 January
Beginning of Classes	9 September	20 January
End of Classes	15 December (Exams: 16 – 19 December)	27 April (Exams: 28 April – 4 May)

	Summer A 3 weeks	Summer B 3 weeks	Summer I 6 weeks
Nomination Deadline	15 th April	15 th April	15 th April
Application Deadline	1 st May	1 st May	1 st May
Orientation	ONLINE date tbc	ONLINE date tbc	ONLINE date tbc
Beginning of Classes	20 th May	10 th June	20 th May
End of Classes	6 th June (exams 7 th June)	27 th June (exams 28 th June)	27 th June (exams 28 th June)

Application Process	
Nomination	The partner university must send their nominations to Maggie Burton, Camille Brewster or Chiara Mortarino Bowie. Please include your student's name, programme of study, year of study, student's email address.
Application form	Fill out our online application form here.
Application Materials	- Scanned copies of all academic transcripts (in English) - Scanned copy of English proficiency scores (for applicants who are not native speakers of English) - Colour scan of passport photo page - Detailed personal statement
English Proficiency (if applicable)	IELTS: 5.5 with 5.5 in Listening, Reading, Writing, Speaking TOEFL IBT: 72 with 17 Listening, 18 in Reading, 17 Writing, 20 Speaking Cambridge English: Overall Cambridge English Scale score of no less than 168 in each skill ELLT Oxford International: B2 in each four of the components.
Visas	- Students studying for less than six months (one semester) will receive a Standard Visitor visa: Non-visa nationals receive a passport stamp at the UK Border. Visa-nationals must apply before entering the UK. - Students studying for more than six months or from specific countries will need to apply for a Student visa.
Health insurance	Information about health care can be found here.
Housing	- We have two recommended accommodation locations with our partner, AES, features our award-winning student support system including Resident Assistants (RAs) and Resident Directors (RDs). The Residence Life team, who are student staff living in the same accommodation, know the University and London well so are excellent resources in the first weeks of term. - Brand-new apartments at AES Tower Hill offer unrivalled accommodation for students, with amazing views over London's iconic landmarks, such as Tower Bridge and the

	Tower of London. AES North End Road apartments offer up an ideal location within the midst of West Kensington, with Kensington Underground directly opposite the building.
Course Registration	• We will send out a login for our online self-service registration, along with instructions on how to register, as soon as we receive payment (if applicable) • The academic advisors (Chiara, Camille or Maggie) will check the necessary pre-requisites and approve course choices. The advisors are happy to discuss course choices with students ahead of arrival over Teams. • We recommend that students have five additional classes selected and pre-approved to accommodate last minute changes during Add/Drop week. • The course list can be found here.