



Exchange Students Fact Sheet

Fall 2026 & Spring 2027

University	Richmond American University London
Website	https://www.richmond.ac.uk
Mailing Address	Richmond American University London Chiswick Business Park - Building 12, 566 Chiswick High Road London, W4 5AN

Name	Title	Email
Chiara Mortarino Bowie	North American Programmes Coordinator	mortarc@richmond.ac.uk
Camille Toubanc Brewster	International Programmes Liaison (<i>on maternity leave until May 2026</i>)	brewstc@richmond.ac.uk
Tara Anne	International Programmes Liaison	Annet@richmond.ac.uk
Maggie Burton	Global Mobility Officer	burtonm@richmond.ac.uk
Dr. Dominic Alessio	Vice President International Programmes	alessid@richmond.ac.uk

	Fall 2026	Spring 2027
Guarantee for University Housing Deadline*	1 June	11 October
Nomination Deadline	15 May	15 October
Application Deadline	1 June	1 November
Orientation	1-6 September	11-17 January
Beginning of Classes	7 September	18 January
Tutorial Week (No classes)	26 October-1 November	8-14 March
End of Classes	11 December (Exams: 14-18 December)	23 April (Exams: 26 April-2 May)

* Early housing deadlines are requested to help us plan and guarantee beds for students; students can continue to apply after this date but applicants need to know housing is limited and allocated on a first come first served basis. In the event that we run out of spaces at our current accommodation provider, we may need to look for alternate accommodation which could have an adverse impact on housing pricing

Application Process	
Nomination	<ul style="list-style-type: none"> The partner university must send their nominations to Maggie Burton, Camille Brewster/Tara Anne or Chiara Mortarino Bowie. Please include your student's name, programme of study, year of study, student's email address.
Application form	<ul style="list-style-type: none"> We launched a new application system last year, please register using our <u>new portal</u>.
Application Materials	<p>Please upload the following documents to our new portal:</p> <ul style="list-style-type: none"> Scanned copies of all academic transcripts (in English) Scanned copy of English proficiency scores (for applicants who are not native speakers of English) Colour scan of passport photo page Academic reference and personal statement is NOT REQUIRED
English Proficiency (if applicable)	<ul style="list-style-type: none"> https://www.richmond.ac.uk/undergraduate-admissions/
Visas	<ul style="list-style-type: none"> Students studying for less than six months (one semester) will receive a Standard Visitor visa and will be required to apply for an ETA (Electronic Travel Authorization) prior to entering the UK. <ul style="list-style-type: none"> Visa-nationals must apply before entering the UK. Students studying for more than six months or from specific countries will need to apply for a Student Visa and will not need to apply for an ETA (Electronic Travel Authorization).
Health insurance	<ul style="list-style-type: none"> Information about health care can be found here.
Housing	<ul style="list-style-type: none"> The Stay Club North Acton contains modern fully furnished, private, en-suite SINGLE studio apartments with full kitchen facilities, and offers a 24-hour reception and security, catering services, an on-site gym, laundry, high-speed Wi-Fi, and a range of communal areas to socialise and study. With CCTV and key card entry it allows students to feel safe and secure whilst on and around the premises. Other facilities include a café (with the option of a meal plan if

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	<p>desired), classrooms, housekeeping, an on-site cinema, a roof terrace, and plenty more.</p> <ul style="list-style-type: none"> • Right in the heart of North Acton, The Stay Club North Acton is central to the thriving locale and close to transport links to take you across the UK's capital. Enjoy your own space while being free to reach out and explore all London has to offer. • Our student accommodation features our award-winning student support system including Richmond's own Resident Assistants (RAs) or Resident Directors (RDs). The Resident Life team, who are student staff living in the same accommodation, know the university and London well so are excellent resources, especially in the first week of term.
Course Registration	<ul style="list-style-type: none"> • All classes are 4 US credits each. • Course Registration will be done online through our online portal. • The academic advisors (Chiara, Camille/Tara or Maggie) will check the necessary pre-requisites and approve course choices. The advisors are happy to discuss course choices with students ahead of arrival over Teams. • We recommend that students have four additional classes selected and pre-approved to accommodate last minute changes during Add/Drop week.

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